



## GOVERNMENT OF KERALA

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### Abstract

Introduction of e-TSB (employee-Treasury Savings Bank) account for disbursement of pay and allowances of all Government employees and introduction of internet banking facility for personal TSB accounts– Approved – Orders- Issued.

### FINANCE (STREAMLINING) DEPARTMENT

**G.O(P)No.67/2019/Fin**

**Dated, Thiruvananthapuram, 13.06.2019**

Read: 1. G.O.(P)No.658/2010/Fin. Dated 3.12.2010.

2. G.O.(P)No.402/2011/Fin. Dated 23.9.2011.

3. G.O.(P)No.57/2013/Fin. Dated 30.1.2013.

4. G.O.(P)No.138/2016/Fin. Dated 23.9.2016.

5. G.O.(P)No.53/2017/Fin. Dated 22.4.2017.

6. Minutes of the IFMS Review meeting held by Additional Chief Secretary (Finance) on 5.7.2017.

7. Letter No. No.F2/14621/2018, dated 16.07.2018 from the Director of Treasuries.

8. Letter No. No.F2/22517/2018 dated 22.05.2019, 30.05.2019 from the Director of Treasuries.

### ORDER

As per the Government Order 1<sup>st</sup> read above, Government introduced the system of disbursement of salary and other entitlements of all Gazetted Officers in State Government Service through Treasury Savings Bank Accounts. Thereafter, all Government Employees including Gazetted Officers were permitted to draw their salary and other entitlements through their accounts with Public Sector Banks on optional basis. Subsequent orders in this regard were also issued vide Government Orders read 3<sup>rd</sup> and 4<sup>th</sup> above. As per the G.O. read 5<sup>th</sup> above, non gazetted officers were permitted to have disbursement of salary and other entitlements through Treasury Savings Bank accounts on optional basis.



2] Government have initiated various steps to provide additional features and facilities for TSB account holders. Electronic transfer of funds from TSB account to any bank account is now possible through e-Kuber portal of RBI. In this background, Government examined the scope of launching of a new type of TSB account for disbursement of salary/pension of Government employees/pensioners.

3] The system has been operational for employees of Finance Department, General Administration Department and Treasury Department since 2017-2018. Government are now pleased to introduce a new type of Treasury Savings Bank account namely, **e-TSB (employee-TSB)** for the disbursement of pay and allowances of all Government employees with internet banking facility.

4] The following guidelines in this connection are issued for information and compliance of all Head of Departments and Drawing and Disbursing Officers.

a. **Opening of e-TSB account for all employees and its operational/transaction procedures**

- ✓ New e-TSB accounts would be opened for all employees with Government irrespective of whether the employees already having TSB accounts.
- ✓ Bulk opening of account through system based process (between SPARK and TSB application of Treasuries) would be initiated for opening the account in the case of all existing employees in various departments.
- ✓ Data from SPARK for KYC would be used for opening the account. The e-TSB account number thus generated would be automatically updated in SPARK and would be available under "Present Salary" menu.
- ✓ e-TSB account generation in the case of new employees (fresh recruits) would be possible in SPARK under the above menu.
- ✓ Pay and allowances of all State Government employees would be initially transfer credited to this e-TSB account so opened and from where it could be transferred to any Bank or TSB account partially or fully as the employee desires, either through an online process like internet banking by the employees himself or through a manual process by giving request to the DDO concerned.
- ✓ Direct withdrawal from e-TSB using TSB cheques would also be possible.



- ✓ Initially, an option in BIMS would be provided for the DDOs to set standing instructions for the transfer of funds from e-TSB, detailing the desired percentage of amount to any other account automatically, on the written request of the employees.
- ✓ There would be provision for internet banking in e-TSB.

**b. Facilities available for this new accounts and how to avail the same**

- ✓ Internet banking facility would be provided to these accounts on the basis of formal request from account holder as per rules
- ✓ Electronic fund transfer facility to any Bank or TSB account
- ✓ Cheque book and pass book on the basis of formal request
- ✓ The employees can submit application/KYC to the DDO for the issue of passbook and cheque book and the DDO will countersign the applications and forward to the STO concerned for processing and issue.
- ✓ Facility for setting up of standing instruction for automated fund transfer.

**c. Implementation strategy**

- ✓ The implementation would be in a phased manner. The system has already been implemented in Finance Department, General Administration Department and Treasury Department.
- ✓ As next phase, the employees of the departments appended as Annexure to this G.O. would be covered before 06/2019 salary.
- ✓ In the next phase, the employees of all other remaining departments would be covered before 07/2019 salary.

5] SPARK PMU and Directorate of Treasuries would complete the steps for successful implementation of the system without fail.

6] The step by step procedure to be followed for e-TSB generation in the case of new employees is available in the website [www.spark.gov.in/webspark](http://www.spark.gov.in/webspark) and [info.spark.gov.in](http://info.spark.gov.in).

7] The procedures to be followed for getting the facilities like internet banking, cheque book, passbook etc for e-TSB accounts is available in the website [www.treasury.kerala.gov.in](http://www.treasury.kerala.gov.in)



8] Director of Treasuries shall issue necessary instructions to all Treasury Officers in this regard.

9] All Head of Departments are directed to intimate the content of this order to all the sub offices and DDOs under them promptly.

10] Necessary amendments in the codes will be issued subsequently.

(BY ORDER OF THE GOVERNOR)

**MANOJ JOSHI**

**Additional Chief Secretary (Finance)**

To

The Account General (A&E/G&SSA/E&RSA), Kerala, Thiruvananthapuram.

All Heads of Departments/Secretaries in GAD (Through AD in e-office notice board)

The Director of Treasuries, Thiruvananthapuram.

All District/Sub Treasury Officer (through Director of Treasuries).

The Director, Information & Public Relations Department.

The Nodal Officer, [www.finance.kerala.gov.in](http://www.finance.kerala.gov.in)

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Forwarded/By Order

*Manoj. Ch*

Section Officer



**ANNEXURE TO GO(P) 67/2019/FIN DTD 13.06.2019**

deptcd	deptname
01B	Administration of Justice-Judiciary
01A	Advocate General
020	Agriculture
030	Animal Husbandry
060	Ayurveda Medical Education
830	Backward Communities Development
090	Civil Supplies
120	Co-Operation
100	Coir Development
140	Dairy Development
150	Drugs Control Department
170	Economics & Statistics
16D	Education - Technical
16A	Education (Collegiate)
16C	Education (Law Colleges)
230	Fire Force
440	Medical Education
61E	Revenue- Land Board
630	Rural Development
650	Scheduled Caste Development
660	Scheduled Tribes Development
670	Secretariat
680	Social Justice Department
81E	Sports & Youth Affairs
710	State Planning Board
730	State Water Transport
700	Stationery Department
61D	Survey and Land Records
750	Tourism
760	Town Planning
81H	University Appellate Tribunal
780	Vigilance
81I	Vigilance Tribunal
860	Women and Child Development Department